



## DWGHA Staff/Volunteer Registration

- Everyone must register in RAMP for the new season: [DWGHA RAMP](#)
- You must make sure that you have all your certifications up to date in the system. You can check what is needed here: [Team Official Qualification Requirements](#)
- Everyone must have a Vulnerable Sector Check and follow the new OWHA & OHF Screening process. Please see the document called VSS Requirements for Team Staff
  - They are **valid for 3 seasons**
  - If you need a new VSC, you may obtain a volunteer letter and apply online to Durham Regional Police Services at [DRPS Record Checks](#).
  - If you live outside of Durham please let us know
- The NCCP# field is a mandatory field. If you haven't put in the number previously you will need to do so now. You can find your number at: [Coaching Association of Canada](#)
- If you don't have an NCCP# you can create an account at the coach locker site above (you may also have a number attached to a different sport) or you can put in N/A (this would only pertain to Managers, Treasurers, Trainers and Board Members)
- The HCRID# is the Hockey Canada Registry ID. That number can be found at: [spordle](#)
- The Hockey Canada Registry has been updated and if you have not already done so, you will need to create a new login. You will not automatically see your old records. When you are in the Dashboard you will need to select 'Link a Member' choose 'Self' from the drop-down menu. This will show all your qualifications linked to Hockey Canada.
- For the Respect In Sport, you can look up your number or take the course here: [Respect in Sport](#) ○ Please make sure that you take the **Activity Leader** course and not the Parent course.
- Coaching clinics can also be found here: [Clinics](#) and Trainers clinics here: [Trainers](#)