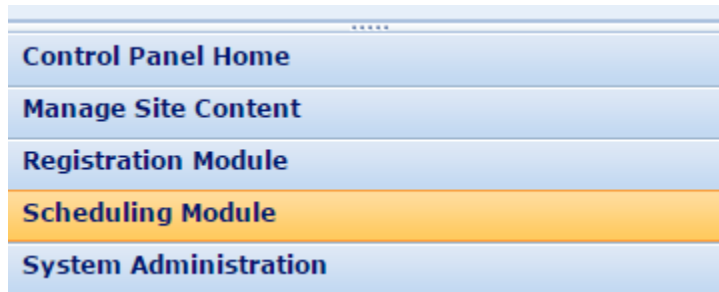
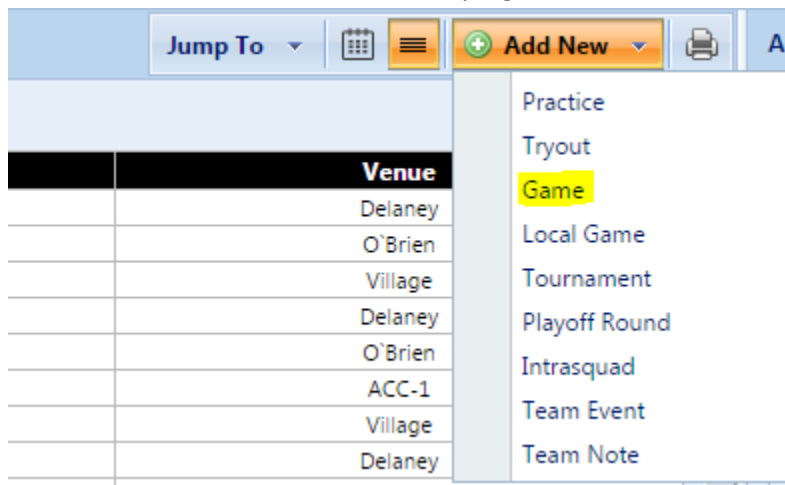


## Adding Playoff Games

1. Click on your Scheduling Module.



2. Click on the 'Add New' menu at the top right and select Game.



3. Switch the Game Type to Playoff

Start Date & Time: Mon Feb 01, 2016 07:00 PM

Duration: 60

Game Type: **Regular Season** (dropdown menu open showing: Exhibition, Regular Season, **Playoff**, Tournament)

Venue: ACC-1 (Ajax)

Venue Preview For Mon Feb 01 2016

4. Set the Playoff Round drop-down to the correct round:

| # | Description | Playoff Round   |
|---|-------------|---|
|   | 10-10-15    | <b>Not Set</b> (dropdown menu open showing: Not Set, <b>Playoffs Round #1</b> ) |

Opponent: Aurora Park

Home or Away:  Home  Away

5. Select Date, Time, Opponent & Venue. Click Insert & Close

